

Moving Checklist

Careful organisation and forward planning can minimise the stress of moving house.

Use our moving checklist in conjunction with our 'Who to Notify' checklist to guide you through the six weeks leading up to moving day.

✔ Six weeks before the move

- Confirm the date of your move.
- If you're renting, notify your landlord of your moving date.
- Check your home insurance - make sure you have cover from the day you move in to your new home.
- Obtain written quotes from several removal firms. Get references and check the limits of their insurance.
- If you're not using professional removers, ask friends to help.
- Book extra storage space if required.
- Notify the relevant utility companies of your departure.
- Start getting rid of possessions you no longer need. Decide which items can be taken to a charity shop, sold at car boot sale, or offered to your friends.
- If you need new furniture or carpets - order them now and arrange delivery for when you move in.

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✔ Two weeks before the move

- Start packing non-essential items such as books and non-seasonal clothes into boxes.
- De-register from your doctor, dentist and optician if you're moving out of the area.
- Visit the post office and arrange for your post to be forwarded (you will be charged a fee for this service).
- Notify your milkman and newspaper shop that you'll be moving and give them a date you want the service to stop.
- If you have children or pets, arrange for someone to look after them during the move.
- Make a list of everyone who should know about the move. Send out change of address cards.
- Finalise arrangements with your removal company. Confirm arrival times and make sure your removers have directions to your new address.
- Arrange a time to collect the keys for your new home from the estate agent.
- Notify then bank of any changes to direct debits and standing orders.

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Our Offices

If you wish to contact us, then please use the details provided below:

Freephone: 0800 019 3460

Email: enquiries@conveyancingsolutions.co.uk

London Office

49 Britton Street
 Clerkenwell
 London
 EC1M 5UL

Wirral Office

Rosebrae Court
 Woodside Ferry Approach
 Birkenhead, Wirral
 CH41 6DU

Cheshire Office

850 Ibis Court
 Lakeside Drive, Centre Park
 Warrington, Cheshire
 WA1 1RL

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✔ On the Big Day

- Provide the foreman with a layout of your new home so furniture is put in the correct room.
- Ensure the removal firm has access to your new home and parking is available.
- Have paperwork and contact numbers relating to the move with you.
- Upon arrival read the meters and check the phone, security alarm, electricity, gas, central heating and water work.
- Make sure all agreed fixtures and fittings are there.
- Alert your surveyor of any serious faults that were missing in the original survey.
- Think about getting the locks changed on your new home.
- Have the number of a local takeaway, and crack open a bottle of champagne.

Tick: Date:

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